



MÄLARDALENS
STUDENTKÅR

Protocol of meeting with the Student Union's Board

Operational year 23/24, Meeting no. 8

2024-03-26

*L.L.
S.P. CB*

Time: 17:15

Location: Union house G6 and MS Teams

Attending

Board members

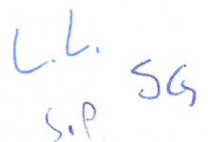
<input checked="" type="checkbox"/>	Lova Libert	Chairman
<input checked="" type="checkbox"/>	Shervin Pirani	Vice chairman
<input checked="" type="checkbox"/>	Andrea Haglund	President
<input checked="" type="checkbox"/>	Jennifer Gothilander	Chairman of the Doctoral council
<input checked="" type="checkbox"/>	Adrian Swande	Board member
<input checked="" type="checkbox"/>	Fredrik Nygårds	Board member
<input type="checkbox"/>	Jonas Sjöström	Board member
<input checked="" type="checkbox"/>	Majid Azizi	Board member
<input checked="" type="checkbox"/>	Sebastian Grundell	Board member

Alternates

<input type="checkbox"/>	Malin Sundmark	Vice president
<input checked="" type="checkbox"/>	Rebecca Pada	Council's secretary
<input type="checkbox"/>	Heidi Ivan	Vice chairman of the Doctoral council

Constantly adjunct

<input type="checkbox"/>	Enkluun Enkhmandakh	Administrative Coordinator & Senior Advisor
<input type="checkbox"/>	Daniel Schön	Auditor
<input type="checkbox"/>	Melia Zinou	Business Relations manager
<input checked="" type="checkbox"/>	Clara Brinck	Communicator
<input type="checkbox"/>	Roger Olsson	Economist
<input type="checkbox"/>	Nuru Aidan	Event manager
<input checked="" type="checkbox"/>	Jiranan Khamphai	Head of Education
<input type="checkbox"/>	Darina Akimova	Head of Study Environment
<input type="checkbox"/>	Cecilia Lindh	Inspector

1 Opening of the meeting

Proposed decision: To open the meeting at 17:15.

Lova Libert presented the errand.

Meeting notes:

The board decided:

- To open the meeting at 17:18.

2 Determination of voter register

Lova Libert presented the errand.

Meeting notes:

The number of attendees with the right to vote is:

- 8 at the start of the meeting.

3 Election of two adjusters as well as vote counters

Lova Libert presented the errand.

Meeting notes:

The board decided:

- To elect Clara Brinck and Sebastian Grundell as adjusters as well as vote counters.

4 Election of chairman of the meeting

Proposed decision: To elect Lova Libert as chairman of the meeting.

Lova Libert presented the errand.

Meeting notes:

The board decided:

- To elect Lova Libert as chairman of the meeting.

5 Election of secretary of the meeting

Proposed decision: To elect Shervin Pirani as secretary of the meeting.

Lova Libert presented the errand.

Meeting notes:

The board decided:

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- To elect Shervin Pirani as secretary of the meeting.

6 Question about the meeting's authorized announcement

Proposed decision: To authorize the announcement of the meeting.

Lova Libert presented the errand.

Meeting notes:

- Summon and Agenda was sent 2024-03-19.
- Related documents was sent 2024-03-26.

The board decided:

- To authorize the announcement of the meeting.

7 Adjuncts

Lova Libert presented the errand.

Meeting notes:

- None.

The board decided:

- *To approve attendees to join the meeting.*
 - o Clara Brinck is attending and is constantly adjunct.
 - o Jiranan Khamphai is attending and is constantly adjunct.

8 Declaration of other matters

Lova Libert declared that Kårfum needs to be discussed.

Clara Brinck declared that Last day to apply for positions needs to be discussed.

Clara Brinck declared that Job descriptions for MDSU board needs to be discussed.

Adrian Swande declared that Education for new LF boards needs to be discussed.

Adrian Swande declared that RP education culture needs to be discussed.

Fredrik Nygårds declared that LF meeting feedback needs to be discussed.

9 Approval of the agenda

Proposed decision: To approve the suggested agenda.

Lova Libert presented the errand.

Meeting notes:

Mälardalen's Student Union

Visiting address Eskilstuna: J.A. Selanders gata 3, 632 20

Visiting address Västerås: Gustavsborgsgatan 6, 722 18

mdsu.se

Phone: +4673 – 059 70 16

Email: info@mdsu.se

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- None.

The board decided:

- To approve the suggested agenda.

10 Approval of the previous meetings' protocols

Proposed decision: To approve the previous meeting's protocol.

Shervin Pirani presented the errand.

Meeting notes: The protocol from 2024-01-30 should have been uploaded to MDSU's website by 2024-02-13 but was uploaded 2024-03-01, and the protocol from 2024-02-27 should have been uploaded to MDSU's website by 2024-03-12 but was uploaded 2024-03-20.

The board decided:

- To approve the previous meeting's protocol.

11 Monthly work-reports

Proposed decision: To note the information.

Lova Libert presented the errand.

Meeting notes:

- Sebastian asked about the comment in the head of study environment report where it says the motivation of the area managers have lowered since they started. Lova replied, it may be because of the head of study environment dismissal that the area managers had low energy in March.
- last month with this format, working on individual new formats mirroring past work-reports and job descriptions in addition to info from check-ups with each person.

The board decided:

- To note the information.

12 Doctoral council's (DC) report

Proposed decision: To note the information.

Jennifer Gothilander presented the errand.

Meeting notes:

- The DSC had meetings with Anna Stinesen to revise student representative for Doctoral students' policy.
- There is no clear process of how new DSC is appointed by MDSU. Jennifer suggested they start the initial recruitment in April and send it to MDSU for approval in May.
- Jennifer asked if DSC gets elected in the yearly MDSU meeting or if the MDSU board appoints them? Lova replied, the MDSU board elects them.

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The board decided

- To note the information.

13 Economic report

Proposed decision: To note the information.

Shervin Pirani presented the errand.

Meeting notes:

- Shervin, Enkhlun and Roger are working on the budget for 2024-2025. The budget will be presented to the board once ready.

The board decided:

- To note the information.

14 Board Presidium's reports

Proposed decision: To note the information.

Lova Libert presented the errand.

Meeting notes:

- No per capsulam decision has been made.

The board decided:

- To note the information.

15 Members

Proposed decision: To note the information.

Lova Libert presented the errand.

Meeting notes: At the last board meeting MDSU had 1'237 members, and now MDSU has 1'269 members.

The board decided:

- To note the information.

16 Errand 1 – Education for Generals

Proposed decision: To note the information.

Lova Libert presented the errand.

Meeting notes:

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- It was suggested the MDSU board group that will discuss ideas and improvements for the education of the generals meet before presenting the plan to the LFs. Suggested date will be communicated with the board in Teams and a meeting will be booked by Shervin. Suggested time for the meeting is Week 17 24th of April 17:15. Shervin, Rebecca, Fredrik, Sebastian, Adrian, Andrea and Nuru will be in the task force.

The board decided:

- To note the information and follow up in the next board meeting.

17 Errand 2 – MDSU SWOT

Lova Libert presented the errand.

Meeting notes: MDSU will have a meeting together with MDU to produce a SWOT analysis of MDSU. The meeting is booked for Friday 19th of April between 9:00 - 11:00.

If a board member cannot attend, they should write a document and send it in beforehand.

The board decided:

- To note the information.

18 Follow up errand 1 – Roger + Bank

Shervin Pirani presented the errand.

Meeting notes:

- Roger is being helpful. He is helping us with making a budget. Shervin and Lova held a meeting with Cecelia and Fredrik separately. They will help us and step in for the process of Hiring a new accountant. They suggested we hire a newly graduate accounting student but we do not consider that an option, because we want someone experienced to handle the finances.
- The task of getting bank access has not been successful yet. Whenever Shervin has time in between meeting he tries to call them but the automated phone reply fails and he has to call again. Will ask Roger for help.
- Lova said Roger wants to decrease his work to 35% for the last 6 month. She will ask if he mean he leave on December or August and get back to the board.

The board decided:

- To note the information and follow up in the next meeting.

19 Follow up errand 2 – Insurance

Proposed decision: To note the information and follow up.

Majid Azizi presented the errand.

Meeting notes:

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- Majid received a document from the insurance broker contract, and it says we need to pay minimum 5000kr. We were promised free services so now Majid will double check with the company and get back to the board in the next meeting.

The board decided:

- To note the information and follow up in the next board meeting.

20 Follow up errand 3 – Education of board

Lova Libert presented the errand.

- Due to Jonas not attending the matter has been tabled till the next board meeting.

The board decided:

- To table the errand.

21 Follow up errand 4 – Jirik renting

Proposed decision: To note the information and follow up in the next meeting.

Shervin Pirani presented the errand.

Meeting notes:

- Shervin held a meeting with Jirik. Working on making a draft agreement and then get feedback. The only problem here is Roger says the kitchen equipment is too old and depreciated in value to charge money for and its so few, but the list Beck made for us consists of more items.
- Shervin will plan a meeting between the LFs to discuss more regarding the details of the contract and how LFs cooperate with Jirik.

The board decided:

- To note the information and give the task to Shervin of booking a meeting between Jirik and LFs and follow up in the next board meeting.

22 Follow up errand 5 – LF meetings purpose

Proposed decision: To note the information.

Shervin Pirani presented the errand.

Meeting notes:

- Feedback was collected from Västerås LF meeting. Next week I will collect Feedback from Eskilstuna.
- A theme for each LF meeting, like a sort of yearly wheel for the LF meetings. Eg in June and Dec, rookie period is talked about. Also, to have it in the same way as now but still have a theme
- LF's part in taking decisions. There is a part about votes, but they never vote on things. They want a bigger part to play in the e.g events. What do they want to vote on and what should kären

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decide? Upcoming events, they can vote on them; questions for the welcoming for example, we can ask which artist LF would want; the RP, what event should kåren host and what event should they not; discuss ideas that can be sent to the KFUM – they should have more impact on KFUM – Vote in LF meetings the motions that should be brought up in the KFUM (around February); should kind of be mandatory to go to the LF Meetings – should there be repercussions for not attending the meetings? E.g to have a good reason for not coming. Try to have more of a purpose in the meetings and fix that if it still doesn't bring more people; kåren's reports have improved from before.

- The plan is to collect feedback and then discuss it in the office and the board and then present a purpose to LFs and convince more to join us.

The board decided:

- To note the information and follow-up on the next board meeting.

23 Follow up errand 6 – LF booking J3

Proposed decision: To note the information and close this errand.

Shervin Pirani presented the errand.

Meeting notes:

- MDU denied a Kronox booking solution for Västerås and Eskilstuna. The problem with Eskilstuna is they don't have their renovated space yet so there is no reason for them to place the system there. And Västerås they are having a problem with who should have access to the rooms upstairs for booking it. For now booking in J3 are done through our event manager so my suggestion is to close this topic until further notice where we have more to work with.

The board decided:

- To note the information and close this errand.

24 Follow up errand 7 – International week

Proposed decision: To note the information.

Shervin Pirani presented the errand.

Meeting notes:

- International week is an event hosted by MDU where MDSU collaborates with arranging few events during the week. It is happening on the 15th and 16th of May 2024. It is open for all students to participate and MDSU is also helping with marketing the event to students.
- Shervin suggested giving a mandate to board members to advertise the event among the students as well.

The board decided:

L.L.
S.P. CB SG

- To note the information and give the mandate to board members to advertise the event among students as well.

25 Follow up errand 8 – General board meeting

Proposed decision: To note the information.

Fredrik Nygårds presented the errand.

Meeting notes:

- Fredrik suggested revising the structure of the board meeting and having general guidelines to follow. One suggestion is to send in questions beforehand to give the responsible time to come to the meeting with answers.

The board decided:

- To note the information and follow up the next meeting.

26 Follow up errand 9 – Future work

Fredrik Nygårds presented the errand.

Meeting notes:

- Fredrik suggested having reports on what the area managers are working on currently and what they will work on each month. The presidium is tasked with following up and providing the reports to the board.

The board decided:

- To note the information and assign the presidium the task to provide a summary of current and future work to the board from the next board meeting onwards.

27 Follow up errand 10 – Rookie period

Fredrik Nygårds presented the errand.

Meeting notes: Information about the rookie period from MDSU has been late in coming out. Need to get information about rookie periods sooner. Maybe make a yearly wheel.

The board decided:

- To note the information and follow up.

28 Follow up errand 11 – Graduated board

Proposed decision: To note the information.

Rebecca Pada presented the errand.

Meeting notes:

L.L OB
S.P SG

- Rebecca explained there is nothing in the stadga that states if a graduated board members can stay in the board. Lova suggested booking an extra meeting to discuss how to propose a motion regarding this matter and bring it to the May kårfum.

The board decided:

- To note the information and book an extra meeting and send a proposition in May kårfum.

29 Other matters

29.1 Last day to apply to positions

Clara Brinck presented the errand

Meeting notes: Dates for application and election needs to be revised. Area managers got the call that they have the job in June which was in a short notice. Lova suggested the last day to apply will be 21st of April and 19th of April to notify the candidates that they got the job.

The board decided:

- To approve setting the new dates for application deadline and election notice to the new area managers.

29.2 Job descriptions for the board members

Clara Brinck presented the errand

Meeting notes: Job descriptions for board members and election committee and the kårfum presidium needs to be described so Clara can post them for the students that are interested to apply. Lova agreed to make the descriptions.

The board decided:

- To note the information and follow up in the next board meeting.

29.3 Education for the new LF boards

Adrian Swande presented the errand

Meeting notes: Union previously had educations for the LF boards. Adrian suggested bringing it back and the presidium will investigate and follow up in the next board meeting.

The board decided:

- To investigate the matter by the presidium and follow up in the next meeting.

29.4 RP education culture

Adrian Swande presented the errand.

Meeting Notes:

L.L.
S.P. CB SG

- Adrian discussed the general education should be more about topics regarding RP culture. It was suggested that LFs should discuss this in LF meetings and present it to MDU as the education is arranged by MDU.

The board decided:

- To note the information.

29.5 LF meetings feedback

Fredrik Nygårds presented the errand.

Meeting notes:

- Fredrik wanted to acknowledge the LF-meetings have been improved a lot ever since the feedback and wanted to appreciate the work the employees responsible are doing in this matter.

The board decided:

- To note the information.

30 Next meeting

Lova Libert presented the errand.

Meeting notes:

- None.

The board decided:

- To have the next meeting on 23rd of April 2024, 15:15 in G6 office and online via Teams.

31 Closing of the meeting

Proposed decision: To close the meeting at 19:00.

Lova Libert presented the errand.

Meeting notes:

The board decided:


- To close the meeting at 19:06.

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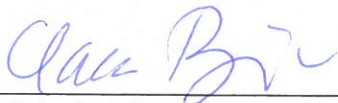
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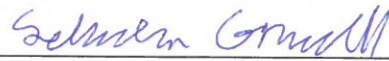
Lova Libert, Chairman of the meeting



Shervin Pirani, Secretary of the meeting



Clara Brinck, Adjuster



Sebastian Grundell, Adjuster

