



**MÄLARDALENS**  
— **STUDENTKÅR** —

## **Protocol of meeting with the Student Union's Board**

**Operational year 23/24, Meeting no. 4**

2023-11-07

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Time: 17:18

Location: Student union office in G6, teams

## Attending

### Board members

<input checked="" type="checkbox"/>	Lova Libert	Chairman
<input checked="" type="checkbox"/>	Shervin Pirani	Vice chairman
<input checked="" type="checkbox"/>	Andrea Haglund	President
<input checked="" type="checkbox"/>	Jennifer Gothilander	Chairman of the Doctoral council
<input checked="" type="checkbox"/>	Adrian Swande	Board member
<input checked="" type="checkbox"/>	Fredrik Nygårds	Board member
<input checked="" type="checkbox"/>	Jonas Sjöström	Board member
<input checked="" type="checkbox"/>	Majid Azizi	Board member
<input checked="" type="checkbox"/>	Sebastian Grundell	Board member

### Alternates

<input checked="" type="checkbox"/>	Malin Sundmark	Vice president
<input checked="" type="checkbox"/>	Rebecca Pada	Council's secretary
<input type="checkbox"/>	Heidi Ivan	Vice chairman of the Doctoral council

### Constantly adjunct

<input checked="" type="checkbox"/>	Enkluun Enkhmandakh	Administrative Coordinator & Senior Advisor
<input type="checkbox"/>	Daniel Schön	Auditor
<input type="checkbox"/>	Melia Zinou	Business Relations manager
<input type="checkbox"/>	Clara Brinck	Communicator
<input type="checkbox"/>	Roger Olsson	Economist
<input type="checkbox"/>	Nuru Aidan	Event manager
<input type="checkbox"/>	Jiranan Khamphai	Head of Education
<input type="checkbox"/>	Darina Akimova	Head of Study Environment
<input type="checkbox"/>	Cecilia Lindh	Inspector

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## 1 Opening of the meeting

Shervin Pirani presented the errand.

*Proposed decision: To open the meeting at 17:15.*

Meeting notes:

- No additional notes.

The board decided:

- To open the meeting at 17:20.

## 2 Determination of voter register

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The number of attendees with the right to vote is:

- 8 at the start of the meeting.
- 1 more joined after 17:25 and point nr. 7.
- New vote count is 9.

## 3 Election of two adjusters as well as vote counters

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To elect Jennifer Gothilander and Sebastian Grundell as adjusters as well as vote counters.

## 4 Election of chairman of the meeting

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To elect Shervin Pirani as chairman of the meeting.

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## 5 Election of secretary of the meeting

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To elect Lova Libert as secretary of the meeting.

## 6 Question about the meeting's authorized announcement

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To authorize the announcement of the meeting.

## 7 Adjuncts

Shervin Pirani presented the errand.

- Rebecca Pada is attending and is constantly adjunct.
- Malin Sundmark is attending and is constantly adjunct.
- Enkhluun Enkhmandakh is attending and is constantly adjunct.
- Batbileg (Beck) Chuluunbaatar has requested to be adjunct for the meeting.

Meeting notes:

- No additional notes.

The board decided:

- To approve the above-mentioned attendees as adjunct for the meeting.

## 8 Declaration of other matters

Fredrik Nygårds declared that *LF-meeting* needs to be discussed.

Rebecca Pada declared that *Kårhusstiftelsen* needs to be discussed.

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## 9 Approval of the agenda

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To approve the suggested agenda.

## 10 ~~Approval of the previous meeting's protocol~~

The errand was not presented.

*Proposed decision:*

- ~~To approve the previous meeting's protocol.~~

Meeting notes:

- The protocol has not yet been finished or adjusted.

## 11 Area manager's work-reports

Shervin Pirani presented the errand.

Meeting notes:

- The consistent names and titles of the files of the work-reports is appreciated.
  - o Lova has put in the effort for simplicity and clarity.
- There is a worry that it takes too much time from the area managers to make them.
  - o Lova argued it is a good insensitive to keep track of your time and was met with agreement.
- The chairman has a lot of MDU time and emails - may need a secretary?
- Jiranan's head of education report had an issue with students applying to be a student representative (SR) or current SR and not responding to emails.
  - o Lova mentioned there is work being done to weed out those not active in their role by a reoccurring digital education that needs to be done by a deadline or they are removed from the position. Regardless it is frustrating, but a clear sign they are not fit for the job as SR.
- LF need a form when booking rooms at MDU to minimize mistakes and lost info.

The board decided:

- To note the information.

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## 12 Doctoral council's (DC) report

Jennifer Gothilander presented the errand.

Meeting notes:

- Currently there are 3 topics important for the DC:
  - o Different PHD-students get different number of credits for the same task.
  - o There is a discussion in one of the schools, if it is possible and how to remove PHD students who do not finish their studies.
  - o Doctoral student day
- DC are planning to have an after-work in Glada Gåsen.
  - o Jennifer will contact Jirik to give a heads up.
- DC will write a motion to re-introduce a text about DC being part of MDSU by-law.
  - o Wants to have existence written in the MDSU by-law.
  - o Andrea knows more about why they got removed.
  - o A motion needs to be submitted 14 days before the Union council (Kårfullmäktige) meeting.
- DC does not have their own bank account.
  - o DC will look into getting one after becoming an official part of MDSU (motion gets accepted).

The board decided

- To note the information.

## 13 ~~Economic report~~

The errand was not presented.

~~Proposed decision:~~

- ~~To note the information.~~

Meeting notes:

- No economic report has been made.

## 14 Board Presidium's work-report

Shervin Pirani presented the errand.

Meeting notes:

- Should the office use Lovas template as an example of how to make the work-reports?
  - o There are no strong opinions for or against.
  - o It is beneficial to see the amount of time spent per area, like Lova's report.
- Andrea likes to see the initial number of hours estimated in the job description in contrast to the actual hours.

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- Lova likes to see the shift in hours spent per area as we can use that info to modify the job descriptions, or the tasks done by someone. Also, it is great for historical documentation or handovers.

The board decided:

- To note the information.

## 15 Errand 1 – Hire Beck for November + storage space

Beck presented the errand.

Meeting notes:

- Beck goes through the tasks still left to do.
- Beck also pitches the storage next to the cloak room as an option for additional storage which then needs to be a permanent part of our rent agreement.
  - o To compliment the very small storage space in the reception.
  - o We block the cloak room entrance and add a door.
- We have a lot of valuable stuff still and to keep them we will need extra storage space.
  - o This opens up the possibility to keep things we can let LF borrow as part of the Union associations agreement (use paper table cloths, access to huge speakers, access to tools, access to decorations)
  - o If the speakers are not used we sell them.
- This is a very good opportunity to do inventory.
- Jirik is using our sound system mounted in the big room. There is a feeling that he is taking advantage of us. There is a suggestion for him to pay a low, symbolic sum to use the equipment. There is no wish to create conflict between MDSU and Jirik just to be clear that ???
  - o Jirik has previously expressed resistance to pay for things, generally speaking.
  - o If he does not want to pay for using the sound system we take it down.
  - o We are not a charity, our things cannot be used without the terms being agreed upon.
  - o Shervin will investigate the costs for Jirik to rent another sound system. There is experience that it is not cheap. Using the numbers we can show Jirik it is a good deal.
  - o We do not want this to affect the students.
- Jirik is using the LF-napkins bought for sittningar in his business.

The board decided:

- To hire Beck for November. On one condition – he makes a simple inventory. Beck accepted. Report back next meeting.
- Give Shervin the assignment to discuss renting and using our things with Jirik. Report back next meeting.
- Provide the board with two options for renting: 1. Office and reception or 2. Office, reception and storage space. We want numbers on the difference in rent. The decision on renovation for the storage space will be made in relation to the decision on renting the space.

## 16 Errand 2 – Members and SR info

Shervin Pirani presented the errand.

Meeting notes:

- What percentage of the registered students are new students? Interesting since it is MDSU's biggest target group for new members.

The board decided:

- To note the information.

## 17 Errand 3 – Bolagsverket update

Shervin Pirani presented the errand.

Meeting notes:

- Several people's addresses are wrong.

The board decided:

- To note the information.

## 18 Errand 4 – Update insurance

Shervin Pirani presented the errand.

Meeting notes:

- Origin of insurance being brought up as a discussion point:
  - o Is our IT in the office insured if we drop our laptops etc.?
  - o The car insurance needs to be removed once we get rid of the car.
  - o Since we no longer run the pub we can lower our insurance.
- Lova requested help in looking into the issue, but no one is super good at insurance.
- Is it possible to collect the insurance in one place? It usually means a discount.
  - o Since they are so different it may mean it is not possible but needs to be investigated.
- Majid volunteered to investigate our insurance and possible changes.

The board decided:

- To give Majid the assignment to investigate our insurance and report back next meeting.

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## 19 Follow up errand 1 – Continuation of the bank discussion

Shervin Pirani presented the errand.

Meeting notes:

- Money comes in and out during very different times and many people (everyone in the board) with insight may cause confusion and not be productive.
- Lova mentions that we can use our economist as admin for the payments, Enkhluun as approval, and give some additional people insight.
- Shervin suggests Chairman (Lova), Vice Chairman (Shervin) and Enkhluun has insight access.
- Insight access is a good start compared to earlier years.
- Not too many people should have insight access or approval access. Keep it simple. 3 people is a good max.
- There should be backups for the approval access in case Enkhluun is hindered so there isn't a halt in payments. Shervin and Lova should also have approval access.
- There is a risk this is very time consuming, and it needs to be followed up to make sure it is still reasonable.

The board decided:

- To select Lova as chairman, Shervin as vice chairman and Enkhluun as co-ordinator to have insight access and approval access. Enkhluun has the number 1 responsibility to approve, Shervin is number 2 and Lova is number 3. Report back January board meeting.

## 20 Follow up errand 2 – MDSU board

Shervin Pirani presented the errand.

Meeting notes:

- Quotes from the by-law was presented, the main point is that we need to follow the styrdokument.
- A short description of each office position was presented.
- Jonas has felt the need to educate the new members of the board on how to be part of a board and has started to look into options. Especially since we each year find ourselves with a new board, usually inexperienced, this needs to be part of the handover.
  - o Västerås folkhögskola has taught others about being part of the board. Maybe they can teach us too.
  - o The main lack lies within knowing how to run a board, not necessarily in leadership.
- There is an education (vidareutveckling) budget. It can be used for this.
- Lova will provide Jonas info on the myndighetsutövningsträning that she has also been looking into with MDU.

The board decided:

- To have Lova provide all styrdokument before the next meeting. Then discuss further.
- To have Jonas research education opportunities for the board and report back next meeting.

## 21 Follow up errand 3 – Buy a camera

Shervin Pirani presented the errand.

Meeting notes:

- Three options were presented.
- Of the three options presented the board agreed that Clara Brincks (communicator) preferred choice was the winner with the ability to take good photos in the dark (for parties etc.).

The board decided:

- To buy camera option 3.

## 22 Previous decision 4 – J3 to be or not to be

Shervin Pirani presented the errand.

Proposed decision:

- To note the information.

Meeting notes:

- Sexmästeriet are now also given access to use J3 for their own purposes. They have keys and alarm code.
- If another LF now wants to use the space do they have to ask Sexmästeriet or MDSU for permission / booking?
  - o There should be a contract specifying that if Sexmästeriet are allowed to give permission and book the space for other LFs then Sexmästeriet are liable for the space and are responsible to provide access to the space (unlocking). Not MDSU.
  - o There is a strong agreement that Sexmästeriet should have this discussion with Eskilstuna Kommun as they initially gave Sexmästeriet access, and therefore should decide how that access extends to others.
  - o We need to create a way to book J3 since we now have multiple parties with access. The suggestion is to create a calendar in outlook.
- A business plan for J3 was presented by MDSU at a recent Eskilstuna House Foundation meeting.
  - o The main goal of the presentation is to point out the use of the house goes beyond finances. If there is a wish from the city and MDU for there to be a union house there must be an understanding that this is not a deal they will make money off of. A suggestion is to use the space to network with companies. We want to provide this space for the students to create a community.
  - o Eskilstuna House Foundation was pleasantly surprised by the presentation and was happy to see our vision and keep working towards it.

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- The presentation was briefly shown and will be added to “Meeting documents” in teams.

The board decided:

- To note the information and give Shervin Pirani the task of investigating more and report back next meeting.

## 23 Other matters 1 – LF-meeting

Fredrik Nygårds presented the errand.

Meeting notes:

- Dalo has a work fair, usually in the fall. They moved it to the spring to not collide too much with Högvarv and it would also be better timing for them. Nine days after they published the spring date for their work fair we published our Högvarv dates for the spring. This left them feeling a lack of transparency from the union and they request a higher effort during the LF-meetings for MDSU to report on tasks and plans. This is vital in the effort to improve our relationship with the LF.
- They also requested a description of what the purpose of the LF-meetings are. There used to be votes done at these meetings but that has disappeared. Maybe something like that should be re-introduced?

The board decided:

- To note the information and work towards improved transparency during LF-meeting reports.
- To research and provide a description of the purpose of the LF-meetings, reporting back next board meeting.

## 24 Other matters 2 – Kårhusstiftelsen

Rebecca Pada presented the errand.

Meeting notes:

- There is a wish from the students to repaint the back of the bar, because it does not fit with the rest of the space.
- Jirik has agreed to pay for the paint if students do the painting - which the students have agreed to.
- Color has not yet been decided.
- Rebecca Pada is project manager for this project.
- Does the house foundation need to approve this project?

The board decided:

- To give Lova Libert the assignment to ask the Västerås house foundation for permission to let Jirik and students repaint the bar. Lova will report back to Rebecca ASAP, and the board next meeting.

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## 25 Next meeting

Shervin Pirani presented the errand.

Meeting notes:

- No additional notes.

The board decided:

- To have the next meeting on Thursday the 7<sup>th</sup> of December 2023 at 17:15 - 19:00

## 26 Closing of the meeting

Shervin Pirani presented the errand.

*Proposed decision: To close the meeting at 19:00.*

Meeting notes:

- No additional notes.

The board decided:

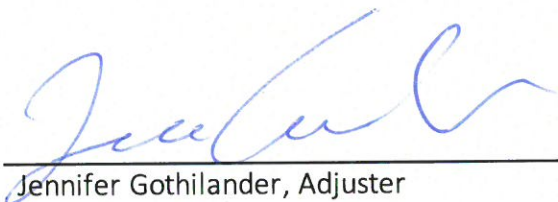
- To close the meeting at 19:10.



Lova Libert, Chairman of the meeting



Shervin Pirani, Secretary of the meeting



Jennifer Gothilander, Adjuster



Sebastian Grundell, Adjuster